

AGENDA PACKAGE FOR:

Council Meeting
Wednesday March 5th 2025 • 9:30 AM – 12:00 PM
Chase Community Hall
547 Shuswap Avenue, Chase BC

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Agenda item	Time
December 11 th 2024 draft meeting summary for approval	9:50

Council Meeting
December 11th 2024 • 9:30 – 11:45 AM
Zoom meeting

Draft record of discussions, decisions and action items
This record is subject to change at the next Council meeting

Meeting objectives

1. Receive update from program managers
2. Discuss invasive mussels with DFO staff
3. Approve revised budget
4. Discuss and approve revisions to Terms of Reference
5. Approve meeting schedule for 2025

Present

Rhona Martin, Chair – Columbia Shuswap Regional District, Area E
Natalya Melnychuk, Vice Chair – Columbia Shuswap Regional District, Area G
Jay Simpson – Columbia Shuswap Regional District, Area F
Stephen Karpuk – Thompson-Nicola Regional District, City of Kamloops
David Lepsoe – Thompson-Nicola Regional District, Village of Chase
Cliff Arnouse – Secwepemc Nation, Adams Lake Indian Band
Robyn Laubman – Secwepemc Nation, Splantsin te Secwepemc (*from 10:30 am*)
Brian Schreiner – Regional District of North Okanagan, City of Enderby
Diane Sutherland – BC Ministry of Environment & Parks
Lindsay Benbow – BC Ministry of Agriculture & Food
Erik Kok – Community representative
Phil Owen – Community representative
Kimm Magill-Hofmann – Community representative (*from 10:45 am*)

Erin Vieira and Alex de Chantal – Fraser Basin Council

Observers

Cathy Sawatzky
Barbra Fairclough
Ian Rogalski
Robyn Hooper
Adrianna Johnson

Regrets

Marty Gibbons
Dean Trumbley
Pam Beech
Debbie Cannon
Rick Fairbairn
Kelly Chiatto

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Call to Order

Chair Rhona Martin called the meeting to order at 9:38. The traditional territory of the Secwepemc People was acknowledged. A round of introductions took place around the room. Diane Sutherland introduced herself as the new representative to the SWC from the BC Ministry of Environment and Parks.

Chair Martin remarked that today’s meeting is the last one for the Columbia Shuswap Regional District directors. She thanked them for their time and energy on the SWC for the last ten years and their efforts to learn about the water quality, protect and improve it, and advocate for the Shuswap watershed. She acknowledged Director Simpson as the past Chair and Director Melnychuk as the Vice Chair for their support, involvement and commitment to the SWC.

Adoption of meeting agenda

Moved/seconded by Director Schreiner/Director Simpson that:

The agenda for the December 11th 2024 Shuswap Watershed Council meeting be adopted.

CARRIED

Adoption of meeting summary

Moved/seconded by Director Karpuk/Director Simpson that:

The draft meeting summary for the September 11th 2024 Shuswap Watershed Council meeting be adopted.

CARRIED

Correspondence

Moved/seconded by Director Simpson/Director Karpuk that:

The correspondence be received for information.

Discussion

Director Karpuk suggested that the SWC send a letter to the Member of Parliament for the Shuswap riding. There was a brief discussion and it was agreed that the Council could direct staff at the next meeting to prepare a letter.

CARRIED

Old business

Moved/seconded by Director Schreiner/Director Karpuk that:

The draft summaries of the Water Monitoring Group meeting (November 7th 2024), Water Protection Advisory Committee meeting (November 13th 2024) and Wetland Committee meeting (November 15th 2024) be received for information.

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Discussion

Director Karpuk asked a clarifying question about the Watershed Security Fund. Director Simpson asked a clarifying question about the research that Dr. Dan Selbie is working on.

CARRIED

Report from Chair

Chair Martin reported that she worked with the *ad hoc* governance committee to revise the Terms of Reference this fall. She worked with staff to send letters to newly elected and re-elected MLAs.

Report from Program Managers

Program manager Erin Vieira provided a financial report for the second quarter, April 1st – September 30th 2024:

See next page

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Program	Annual budget (\$)			Q1+ Q2 actual expenses (\$)			
	Expenses	Program mgmt.	Sub-total	Expenses	Program mgmt.	Sub-total	
Water Quality Monitoring Program							
Shuswap Water Monitoring Group	0	6637.50	6637.50	0	315.00	315.00	
Water monitoring expenses	26,209.00	2025.00	28,234.00	18,901.18	1395.00	20,296.18	
Annual Water Quality Report	6850.00	5400.00	12,250.00	7570.69	4770.00	12,340.69	
Water Quality Protection Program							
Water Protection Advisory Committee	400.00	5050.00	5450.00	0	0	0	
Water Quality Grant Program	115,421.00	8062.50	123,483.50	26,638.56	2655.00	29,293.56	
Wetland Strategy	4000.00	6462.50	10,462.50	0	2046.67	2046.67	
Climate change impact study (with TRU)	5000.00	675	5675.00	5000.00	585.00	5585.00	
Zebra & Quagga Mussel Prevention Program							
Education and outreach campaigns	27,432.00	7425.00	34,857.00	25,244.05	6840.00	32,084.05	
Safe Recreation Program							
Safety campaigns	9480.00	3712.50	13,192.50	8290.99	2475.00	10,765.99	
Communications, Public Engagement, & Advocacy							
Communications collateral	225.00	3475.00	3700.00	1763.00	3150.00	4913.00	
Public engagement and media	2500.00	10,587.50	13,087.50	147.02	6251.67	6398.69	
Advocacy	0	2700.00	2700.00	0	900.00	900.00	
Administration							
Council meetings	1850.00	14,825.00	16,675.00	758.01	7100.00	7858.01	
Administration (budgeting, staff liaise with chair and vice chair, membership and governance, etc.)	0	3693.75	3693.75	0	1890.00	1890.00	
Financial administration and fund development	0	19,612.50	19,612.50	0	9860.00	9860.00	
Sub-total expenses	199,367.00	100,343.75	299,710.75	94,313.50	50,233.04	144,546.84	
Surplus			15,250.25				
Total budget for 2024-25			314,961.00				

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Ms. Vieira provided an update on program operations since the last Council meeting:

- The Shuswap Water Monitoring Group (committee of the SWC) held a bi-annual meeting on November 7th to discuss 2024 water monitoring programs by all organizations
- The SWC Water Quality Grant Program is providing funding to six water protection projects on five farms in the Shuswap watershed, work will be complete by proponents by March 31st 2025
- The 2025 Water Quality Grant Program is now accepting applications, from December 1st to January 31st 2025. Up to \$45,000 will be distributed to successful applicants in spring 2025. Prospective applicants can find everything they need to apply on the SWC website, www.shuswapwater.ca.
- The Wetland Strategy Committee met on November 15th. The Fraser Basin Council (FBC), on behalf of the SWC is expecting \$170,000 funding from Environment & Climate Change Canada (Canada Water Agency) to advance the next phase of the Wetland Strategy; a contribution agreement will be signed soon.
- Educational campaigns to prevent the spread of invasive mussels wrapped up mid-fall
- Early-detection monitoring for invasive mussels in the Shuswap watershed wrapped up late fall by the Columbia Shuswap Invasive Species Society. The CSISS receives funding from SWC for this work.
- Staff relayed that a new detection of whirling disease has been found in Kootenay Lake, in the Columbia watershed, highlighting the need for everyone to follow best practices including clean-drain-dry and watercraft inspection
- Letters of introduction were sent to Shuswap-area MLAs post-election
- Presentations and meetings with First Nations and community groups scheduled for the new year
- Fraser Basin Council is applying for funding from the Provincial Watershed Security Fund on behalf of the SWC for 2025 and 2026.

Discussion

Chair Martin commented that she is sharing social media posts about the Water Quality Grant Program. There was a brief discussion and some questions about whirling disease. There were suggestions that FBC staff seek letters of support for the funding application to the Watershed Security Fund from Shuswap-area MLAs and the MP.

Action item

FBC staff to send information about whirling disease to SWC members.

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Roundtable discussion about Zebra & Quagga Mussels

Chair Martin welcomed Mr. Joshua Lindner to the meeting and thanked him for attending the meeting. Program Manager Erin Vieira provided a brief summary of recent correspondence between the SWC and the Minister for the Department of Fisheries & Oceans.

Mr. Lindner introduced himself as the Senior Regional Advisor for BC and Yukon working for the Minister of Fisheries and Oceans. He acknowledged that invasive mussels are a threat to freshwater ecosystems.

Kimm Magill-Hofmann entered the meeting at 10:45

Discussion

Director Karpuk asked about the availability of maps of watersheds infested with invasive species. Mr. Lindner said that he can find out and follow up. Director Karpuk also commented that he has observed the watercraft inspection station at Golden, which closes at 7 pm, and he asked how to expand operating hours for the stations to 24 hours/day. Mr. Lindner acknowledged that resources are a limiting factor for the inspection stations and that invasive species are a shared responsibility of the Province of BC and the federal Department.

Director Simpson commented on the recent detection of Quagga mussels in Idaho, and asked if the Canada Border Services Agency will increase their capacity at the borders for watercraft inspection and decontamination. Mr. Lindner acknowledged it is a great suggestion, and that border services are the responsibility of other Ministers.

Phil Owen asked what current research is being done on invasive mussels, including for treatment. Mr. Lindner responded that he is unaware of any research on invasive mussel treatment. Mr. Owen further commented on his concern about the potential for an infestation to BC via transboundary waters.

Erik Kok asked how much of a priority invasive mussels are for the Department in Western Canada. Mr. Lindner responded that there are many priorities for the DFO, including invasive mussels as a serious priority. Mr. Kok further asked what else the SWC can do to raise the profile of the issue and gather the attention it needs from the Minister, aside from letter-writing. Mr. Lindner responded that engagement with the Minister and himself as the regional advisor to the Minister for BC is a good strategy, and he would be happy to meet with any member of the SWC again. He also suggested that the SWC engage with the new BC cabinet because invasive species is a shared priority for the federal and provincial governments.

Chair Martin remarked on the vast number of watersheds in Canada already infested with invasive mussels, whereas in BC we remain mussel-free and there are many community-level efforts at keeping BC that way. She commented on the concern over the detection of invasive mussels in Idaho last year. She asked

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if his office could provide a connection to the researchers within the Department. Mr. Lindner said he would be happy to do so.

Tk-wemi'ple7 (Councillor) Arnouse explained his concern for invasive species impacting water and reiterated his support for the work to prevent aquatic invasive species.

Chair Martin thanked Mr. Lindner for attending the meeting today and suggested that we stay in touch.

Action item:

Staff will follow up with Mr. Lindner, establishing a point of contact for any follow-up items from the meeting.

**New business:
revised budget for
2024-25**

Program Manager Erin Vieira presented a revised budget for 2024-25. She clarified that revisions are necessary to reflect the \$170,000 grant from Environment & Climate Change Canada (Canada Water Agency).

Table 1. REVENUE

Source	Amount (\$)
2023-24 operational surplus (carried forward from March 31 st , 2024)	25,113
2023-24 funds allocated and carried forward to 2023-24 projects	59,961
<i>Per Contribution Agreement:</i>	
Columbia Shuswap Regional District	0
Thompson-Nicola Regional District	53,600
City of Salmon Arm	0
Adams Lake Indian Band	1300
<i>Grant funding:</i>	
Transport Canada – Boating Safety Contribution Program	0
Grants-in-aid	0
NEW: Environment & Climate Change Canada – Fraser River Freshwater Ecosystem Initiative	170,000
<i>Operating Reserve:</i>	
Operating Reserve balance from March 31 st 2024	174,987
Revenue for 2024-25	484,961

See Table 2, Expenses, on next page

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Table 2. EXPENSES

Program	Original budget (no ECCC funding)			Revised budget				
	Program mgmt. (\$)	Disbursements (\$)	Sub-total	SWC funding		New ECCC funding		Sub-total (\$)
				Program mgmt. (\$)	Disbursements (\$)	Program mgmt. (\$)	Disbursements (\$)	
Water Quality Monitoring Program	14,063	33,059	47,122	8687	28,684	11,000	32,000	80,372
Water Quality Protection Program	20,250	124,821	145,071	15,725	120,821	14,000	100,000	250,546
Zebra & Quagga Mussel Prevention Program	7425	27,432	34,857	7425	27,432	0	0	34,857
Safe Recreation Program	3713	9480	13,193	3713	9480	0	0	13,193
Communications & Advocacy	16,763	2725	19,488	16,763	2725	0	0	19,488
Council Meetings, Governance & Financial Administration	38,131	1850	39,981	38,169	1850	3000	10,000	53,019
Sub-total operational expenses	100,344	199,367	299,711	90,482	190,992	28,000	142,000	451,474
Surplus			15,250					33,487
Summary of expenses			314,961					484,961

The meeting attendance did not meet quorum for financial decisions.

Moved/seconded by Director Schreiner/Director Karpuk that:

Staff facilitate a vote on the revised budget via email.

CARRIED

Action item:

Staff will facilitate an email vote for the revised budget.

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**New business:
revised Terms of
Reference**

Program Manager Erin Vieira reported that the governance committee met twice this fall to review the SWC Terms of Reference. Staff researched TORs and governance structures for several collaborative watershed-based organizations in the Province, and this informed some of the initial updates to the TOR.

Ms. Vieira highlighted the major revisions to the TOR, including to the proposed membership, quorum, and voting as outlined in the agenda package. She explained that to ensure a smooth transition to the new membership which takes effect April 1st 2025 the SWC could extend the membership terms for the community reps and fill the seat for an agriculture representative in the meeting today.

Moved/seconded by Director Karpuk/Vice Chair Melnychuk that:

The Terms of Reference be revised as recommended.

Discussion

Several SWC members expressed their desire to continue to participate including Director Schreiner, Director Simpson, Director Karpuk, and Chair Martin. The Chair clarified that CSRD elected officials will not be able to participate on behalf of the CSRD after December 31st but they could participate as a community representative.

Phil Owen expressed his desire to become the agriculture representative and suggested increasing the local government members from the proposed three to four, which would bring the membership up to 17 – an odd number with no ties in voting.

Program Manager Erin Vieira reminded everyone that the proposed new membership has provisions for ‘up to’ a certain number of members meaning that at any time there could be an even or odd number of members. She also reminded everyone that the decision-making is proposed to be by consensus, including budgets, not voting.

Lindsay Benbow reminded everyone that representatives of Provincial agencies would abstain from decision-making processes at the SWC.

Director Karpuk commented that TNRD should continue to be involved since they are contributing financially to the SWC.

Vice Chair Melnychuk commented on the importance of balancing First Nations participation and perspectives. She also supports the addition of a youth representative to the membership. Overall, she agreed that a new governance structure is needed given the changes in funding.

Tk’wemi’ple7 (Councillor) Arnouse remarked that he would like to see more

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members from the science/academia sector in the SWC membership. He also suggested that a representative of the Shuswap Nation Tribal Council be included in the membership as they would be able to report to all First Nations communities. Robyn Laubman acknowledged that capacity is a constraint, but suggested that community members are better positioned to bring their concerns about the watershed to the SWC. Director Simpson commented that the proposed membership has ‘up to 3’ spots for First Nations and there is time for communities to determine how they’d like to participate.

Director Simpson remarked that regional districts represent the majority of the watershed, from a geographical perspective. He suggested that the local government seats be increased to six.

Program Manager Erin Vieira explained that the youth seat would be filled by someone 18-30 years of age residing in the Shuswap watershed. The seat would be filled following the same process as for the community representatives: the opportunity will be posted, interested applicants submit an Expression of Interest to staff, candidates are evaluated and then one applicant would be chosen by the SWC for a three-year term.

Moved/seconded by Director Simpson/Director Karpuk that:

The above-stated motion be rescinded and that the proposed membership be revised to add three more seats for local government representatives.

CARRIED

Moved/seconded by Director Karpuk/Vice Chair Melnychuk that:

The Terms of Reference be approved.

CARRIED

Moved/seconded by Director Lepsoe/Director Karpuk that:

The Community Representatives’ terms be extended as follows: Erik Kok to March 2026 and Kimm Magill-Hofmann to March 2027; and that Rhona Martin be appointed into a Community Representative seat until March 2028; and that Phil Owen be appointed into the seat for the agriculture sector.

CARRIED

**New business:
meeting schedule
for 2025**

The proposed meeting schedule for 2025 is:

- March 12th
- June 11th
- September 10th
- December 10th

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Meetings take place on a quarterly basis, on the second Wednesday of the month in March, June, September and December from 9:30 AM – 12:00 PM.

Meeting locations are to be determined. Staff are looking into meeting spaces that can accommodate the SWC membership and enable hybrid in-person/Zoom participation. The December meeting is exclusively online (Zoom).

Discussion

Director Simpson commented that the Local Government Leadership Academy is scheduled for March 12th – 14th and the Keeping it Rural Conference is June 10th – 12th, and that these will create scheduling conflicts for some locally elected members.

Action item:

Staff will send a poll out to SWC members to find an alternative date for the March meeting. The June, September, and December meetings can remain as-scheduled.

Vice Chair Melnychuk, Erik Kok, Lindsay Benbow, and Diane Sutherland left the meeting at 12:00 pm

Roundtable updates Program Manager Erin Vieira announced that sadly, Mr. Dennis Einarson, the Senior Scientific Advisor to the SWC and retired biologist from the BC Ministry of Environment passed away in November. Chair Martin expressed her sorrow and remarked that Dennis was an incredible wealth of knowledge and a valued member of the SWC who will be dearly missed.

Adjourn **Moved/seconded** by Director Karpuk/Director Simpson that:

The December 11th 2024 meeting of the Shuswap Watershed Council adjourn.

The meeting adjourned at 12:15 PM

Agenda item	Time
Introduction of new candidates for SWC membership	9:50

The following people are recommended for the Shuswap Watershed Council membership:

Megan Ludwig, M.Sc., P.Ag.

Megan is a Professional Agrologist with nearly a decade of experience in water resources, soil and agricultural sciences. She holds a Bachelor’s degree in Ecohydrology from the University of Nevada Reno and a Master’s degree in Environmental Sciences from UBC Okanagan in which she completed a thesis on calculating a phosphorus budget for the lower Shuswap and Salmon River watersheds. She is also an experienced teacher, having taught courses on water resources management, limnology and soil science. Megan is currently employed at McTavish Resource and Management Consultants as an environmental consultant where she leads projects related to water resource management, wetland science and agricultural planning and permitting.

Recommended term: April 1st 2025 – March 31st 2028

Daniel Selbie

Daniel leads Fisheries and Oceans Canada’s Lakes Research Program in the Science Branch at the Cultus Lake Salmon Research Laboratory. His program focuses primarily on the freshwater life histories of Pacific salmon and their natal habitats, with a focus on sockeye salmon rearing in nursery lakes. Daniel holds a Bsc.H (Environmental Science, SSP Biology) and Ph.D. (Biology) from Queen’s University. Daniel holds adjunct professorships at five universities in Canada and involves numerous undergraduate and graduate students and post-doctoral fellows in his research. He is also Associate Editor for the scientific journal *Environmental Reviews*. Daniel lives, sleeps and breathes lake ecosystems and has been working on issues at the human-aquatic interface since the early 1990s and he has worked for the Department of Fisheries and Oceans since 2008. Daniel’s research directions are broad, spanning the disciplines of limnology, paleolimnology, fisheries science, and environmental science.

Recommended term: April 1st 2025 – March 31st 2028

Jeff Nitychoruk, R.P.Bio.

Jeff is currently a senior ecosystems biologist with the Thompson Okanagan Region of the BC Ministry of Water, Lands and & Resource Stewardship. His primary responsibility is the intersection between ecosystems, sensitive habitat, and species at risk, and BC’s Water Sustainability Act. Jeff grew up on the West Coast of BC but completed his education at Carleton University in Ottawa where he was part of a fisheries research lab. After a stint as an environmental consultant, he has been employed with the Provincial government since 2015 but only relatively recently began practicing professional biology again in his current role. His area of specialty is aquatic species and ecosystems; however, he considers himself a generalist and always appreciates the opportunity to learn about new things. Currently, that includes wetland ecology and wetland delineation.

Recommended term: April 1st 2025 – March 31st 2028

Youth

A new seat for a youth between the ages of 19 – 30 residing in the Shuswap watershed was created in the SWC membership, as defined in the Terms of Reference effective April 1st 2025. Staff created a brief

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Introduction of new candidates for SWC membership	9:50

description of the position/opportunity and a simple 'Expression of Interest' application template, and posted these on the SWC website. The youth position was advertised and promoted through editorials, advertisements, social media and e-mail newsletters, with a deadline for applications set on February 21st 2025. No applications were received.

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Correspondence	10:00



Shuswap Lifeboat Society
 PO Box 661 Sicamous, B.C. V0E 2V0
 Supporting Station 106 Shuswap

2024 – Our Accomplishments

RCMSAR Station 106 Shuswap

Our 30 Volunteers responded to 21 Missions saving several lives and assisting many other residents and visitors to the Shuswap. Average mission time was 3.4 hours with an average response time of 23 minutes! In total, our volunteers contributed 2,369 volunteer hours in 2024. 158 "On Water" exercises were carried out totalling 466 hours. In addition, 38 classroom lectures and 1688 hours were logged for prevention activities such as boating safety displays, Kids Don't Float kiosk programs, Life Ring Programs, school program and Community Open House Days. Station members continually re-qualify for essential responder certifications and proficiency courses. RCMSAR performed training sessions to familiarize BCEHS Paramedics to evacuate casualties from houseboats.

After 12 years of dedicated service Rob Sutherland has stepped down as Station Leader of RCMSAR #106. Doug Pearce has also stepped down as Deputy Station Leader after four years. We cannot overstate our appreciation for the dedication and leadership Rob and Doug have brought to Station 106.

The newly elected Station Leadership Team of Tamara Lansing, Doug Wasylenki and Craig Massey look forward to bringing fresh ideas and perspectives while continuing the leadership legacy of Stn. #106. Tamara has proven her ability to lead as a crew member, Safety Officer and Dispatcher. In particular she held the coordinator for multiple agencies in the recent Bruhn Bridge truck accident. Doug and Craig both come to us with an RCMP background, bringing expertise in organization, planning and patience.

TAMARA LANSING, **Station Leader**

Shuswap Lifeboat Society

Boathouse – the Final Finishing

We are currently waiting for our Section 11 permit from the Province which will allow us to complete the finishing of the boathouse and make it mission ready. There will still be some last touches to be done after occupancy. And then the planning of an official celebration to mark the completion of this valuable asset to 'Save Lives on the Water.' We thank all of our community supporters for your encouragement and support through this long process.

Strategic Planning Day In the spring of last year station members met for a day to develop a strategic plan for our station going forward. The results are the following three goals.

- Succession Planning for Station Leadership
- Equipment Updates Plan
- Sustainable Funding for RCMSAR 106

All three committees have responded with clarity of goal and enthusiasm. Coupled with the new Station Leadership Team, new directions and possibilities are evolving.

Regarding sustainable funding, our Society has worked with the Shuswap Community Foundation to create the Shuswap Lifeboat Society Endowment Fund. See the footer for our first advertisement.

And of course we have our annual video, highlighting some of our happenings. This year's video has a particular section on the transition of our Station Leadership and the recognition of some special people. Grab a coffee and enjoy our 2024 production.

<https://www.youtube.com/watch?v=yld14CJMz8k>

Bruce Weicker, **Shuswap Lifeboat Society**

Save Lives on the Water with your legacy gift to the Shuswap Lifeboat Society

A simple addition to your will can have a lasting and meaningful impact, from preventing injury and death through water safety education to saving lives on Shuswap and Mara Lakes. Your legacy can make a profound difference.

*Shuswap Lifeboat Society Endowment
 Shuswap Community Foundation*

Donations may be made by cheque or e-transfer to: info@shuswapfoundation.ca
 250-832-5428



Agenda item	Time
Old business – email vote re: revised budget for 2024-25	10:00

December 12th 2024 e-mail vote re: revised budget

At the December 11th 2024 SWC meeting, Program Manager Erin Vieira presented a revised budget for 2024-25. Revisions were necessary to adjust the revenue and expenses due to new funding in the amount of \$170,000 from the Canada Water Agency.

The meeting attendance did not meet quorum for a budget decision. Staff were directed to carry out the vote via e-mail. Staff sent the revised budget to SWC funders along with the question:


Do you approve the revised budget: yes or no?

The vote took place via email beginning on December 12th 2024 and passed with eight in favour and none opposed.

The revised budget and workplan document is shown on the next page.

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Old business – email vote re: revised budget for 2024-25	10:00

Revised budget for 2024-25 as of January 1st 2025



Work Plan and Budget for 2024–25¹

REVENUE—Source	(\$)	EXPENSES	Expenses (\$)		Sub-total (\$)
2023–24 operational surplus (from March 31 st , 2024)	25,113		Disbursements	Program mgmt	
2023–24 funds allocated and carried forward to 2024–25 projects	59,961	Water Quality Monitoring	98,059	13,725	111,784
<i>Per Contribution Agreement:</i>		Water Quality Protection & Improvement	185,821	19,813	205,634
Columbia Shuswap Regional District	0	Zebra & Quagga Mussel Prevention	27,432	7425	34,857
Thompson-Nicola Regional District	53,600	Safe Recreation	9480	3713	13,193
City of Salmon Arm	0	Communications & Advocacy	2725	16,763	19,488
Adams Lake Indian Band	1300	Council Meetings, Administration & Fund Development	8475	56,156	64,631
<i>Grant Funding:</i>		Sub-total Program Operations Expenses	331,992	117,594	449,586
Canada Water Agency	170,000	Surplus / (Deficit)			35,375
<i>Operating Reserve:</i>		Total expenses			484,961
Full SWC Operating Reserve (from March 31 st , 2024)	174,987				
Total revenue	484,961				

¹ The fiscal year is April 1, 2024–March 31, 2025

Key Tasks and Deliverables for 2024–25

- Administer the **Water Quality Grant Program** to support farms and stewards to carry out projects and adopt new practices that protect and improve water quality
 - \$59,961 grant funds distributed in 2024 to five grant recipients
 - \$55,000 grant budget in 2024–25 (to be distributed in 2025)
- Continue developing a **Wetland Strategy** as an important new step to protect and improve water quality
- Implement the **Zebra & Quagga Mussel Prevention Program**
 - Deliver educational campaigns about prevention measures for aquatic invasive species
 - Partner with the Columbia Shuswap Invasive Species Society to monitor for invasive mussels
- Administer a **community water monitoring grant fund** to support community-based stewardship and water monitoring
- Facilitate bi-annual meetings of the **Shuswap Water Monitoring Group** to discuss water monitoring, collaborate and share information

- Provide financial support for **watershed research** by partnering with academic institutions and graduate students
- Promote safe boating** and water-based recreation through educational campaigns
- Advocate** for the Shuswap watershed by corresponding with senior government agencies about critical concerns and threats, and ask for more action to address these issues
- Communicate and engage** with the public about the SWC's activities and achievements
 - Publish an Annual Highlights Report for 2023–2024
 - Publish media releases and newsletters
 - Maintain a website and social media
- Hold four Council meetings** per year
- Track and report** expenses
- Apply for grant and foundation funding** to support the Shuswap Watershed Council in 2024 and beyond.

Who We Are

About the Shuswap Watershed Council

The SWC was established in 2014 as a watershed-based partnership of several organizations with an interest or responsibility for protecting water quality. There are up to 22 members that represent three regional districts, two municipalities, the Secwepemc Nation, three Provincial government agencies, and Shuswap communities. The SWC is a collaborative, non-regulatory group that focusses on strategic initiatives to protect, maintain, and enhance water quality and promote safe recreation in the Shuswap.

Staff

The Fraser Basin Council (FBC), a BC non-profit non-government organization established in 1997, provides staff services to the SWC. There are two staff in FBC's Kamloops office that lead all of the SWC's programs and initiatives.

Vision

Enhanced water quality that supports human and ecosystem health and the local economy in the Shuswap watershed.

Agenda item	Time
Old business – draft mtg summary for information	10:00

Water Protection Advisory Committee Meeting
Thursday February 20th 2025 • 12:30 – 3:00 PM
Salmon Arm City Hall Room 100
500 2nd Avenue NE Salmon Arm, BC

Draft meeting summary as at February 20th 2025

Meeting objectives

1. Review applications from the Water Quality Grant Program and make recommendations to the SWC for funding
2. Share information

Attendance (committee members)

Carolyn Farris – BC Horse Council
Carly Foster – BC Ministry of Environment & Parks
Daniel Gietema – Agriculture, dairy sector
Dennis Lapierre – Agriculture, hobby farm sector
Lindsay Benbow – BC Ministry of Agriculture (from 1:30 pm)
Marge Sidney – BC Lake Stewardship Society
Ralph Vandalfsen – Agriculture, dairy sector (to 1:15 pm)

Staff

Erin Vieira, Shuswap Watershed Council c/o Fraser Basin Council
Alex de Chantal, Shuswap Watershed Council c/o Fraser Basin Council

Regrets

Robyn Laubman

Summary of discussions and action items

Welcome, Introductions, Agenda and Objectives

Alex welcomed everyone to the meeting and acknowledged the traditional territory of the Secwepemc Peoples. A round of introductions took place. Marge and a few others shared memories of Dennis Einarson. Alex briefly reviewed the agenda.

Approve draft meeting summary from November 13th 2024

The draft meeting summary from the November 13th 2024 committee meeting was approved by consensus.

Committee Terms of Reference

Alex briefly reviewed the committee Terms of Reference, which were established in 2016. There were several suggestions for committee membership, including: a new spot in membership for ‘agriculture – small lot/hobby’; another representative from the ranching and poultry sectors; the rep for the BC

Agenda item	Time
Old business – draft mtg summary for information	10:00

Ministry of Forestry could be retired; a rep from the BC Ministry of Water, Lands and Resource Stewardship be added; the seat created specifically for a university professor be removed due to lack of involvement in the past few years.

Erin suggested that membership terms be introduced in the Terms of Reference. Carolyn suggested a three-year renewable term would be reasonable.

Alex suggested that the Appendix be removed from the Terms of Reference since it refers to many past projects and objectives.

Water Quality Grant Program – review applications

Conflict of interest – Ralph left the meeting at 1:15 pm due to a conflict of interest.

Carolyn commented that in order to maximize the impact of the SWC grant program she would prefer to recommend several small grants that add up to the grant budget rather than award a single large grant to one applicant. Carly agreed that SWC funding going toward helping multiple properties improve nutrient management is better than helping a single property improve nutrient management.

Alex reminded committee members that their role is to review and provide input on the technical merit of the grant applications. Grant applications must demonstrate how they will improve nutrient management and/or mitigate nutrient loss from the landscape into water. He also reminded everyone that \$45,000 is the maximum value of grants that can be recommended for funding; the sum of requests from applicants in this intake amounts to \$146,246.

Alex and Erin reviewed the scoring criteria for the grants. Erin explained that staff performed an initial screening of all applications to ensure eligibility criteria are met and assigned scores for objective criteria. Committee members commented that they have already reviewed the applications and assigned their scores according to the scoring criteria; the exception is that the staff members from the Provincial government do not assign scores but do provide qualitative input on the grant applications.

Erin briefly reviewed all the grant applications. Erin explained that one of the grant applications is seeking funding for a compliance-related issue on their property, which makes that application ineligible for funding. The committee also briefly discussed one of the applications that did not include a funding request, project budget or quotes with their application. Without knowing how much funding the applicant is asking for and what it would go toward, the committee could not score the project. The committee decided by consensus to remove the application from the pool.

(Lindsay entered the meeting at 1:30)

The committee discussed one of the applications whose project is not eligible for funding due to the timing and completion of their project. Erin explained that she spoke with the applicant to explain that their project wouldn't qualify for grant funding if the project is complete and paid for before grant funding is awarded; the intent of the grant program is to pay for new projects. Staff gave the applicant the opportunity to revise the application to meet eligibility criteria. The applicant declined the opportunity to do so and requested that the committee see the original application anyway. Committee members reviewed the application as requested, and agreed that grant administration including timing, and terms and payments of grants must be considered by applicants in grant applications. Additionally, a concern

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Old business – draft mtg summary for information	10:00

was raised about changing the grant program to be open to retro-active payments for completed projects. Others commented that, generally, grant programs only provide funding for new work and new projects, not old or completed projects. The committee decided by consensus to remove the application from the pool.

The committee discussed each application and provided their scores. Alex tracked all the scores and created averages from all committee members' input.

The following table summarizes the applications, the amount of grant funding requested from each, the average score assigned to each application by the committee (maximum score is 100 points), and the committee's recommendation on whether to recommend each application for funding or not.

Applicant	Project summary ¹	Funding request from SWC	Score (max 100)	Committee recommendation
Trinity Dairies	Location: Enderby – Ashton Creek To purchase and install an FM06 Krohne liquid manure flow meter on our liquid manure spreading tools to greatly improve the accuracy of our liquid manure application rates on our crop land.	\$7740.82	89.81	Recommended for funding
Westwold View Farms Ltd.	Location: Westwold To purchase GPS upgrades for manure management to increase accuracy and efficiency while utilizing our valuable manure assets. By utilizing our manure, we will contribute to the quality of our farm management and positive contribute to no-till practice we have already implemented on farm.	\$5549.00	86.26	Recommended for funding
Owendale Farms Ltd.	Location: Lumby To build concrete composting bunkers to store and break down used bedding from a livestock bedding pack barn. The facility will take raw used bedding and allow time and mechanical mixing to turn it into compost to be used on farm for a soil enhancer for the heavy clay soils. This will help with water retention and nutrient loss. The material will be stored and composted in an enclosed space.	\$12,721.07	73.40	Recommended for funding
Michele Roane	Location: Scotch Creek To purchase and install automatic livestock waterers to keep livestock away from creek; to purchase and install small section of cross fencing and allow rotational grazing and keep animals out of creek during runoff periods; purchase seed and plant three acres of cover cropping to improve overall soil health, prevent	\$4510.00	66.53	Recommended for funding

¹ Project summary is copied and pasted from the applications.

Agenda item	Time
Old business – draft mtg summary for information	10:00

	erosion and allow for future rotational grazing.			
Invasive Species Council of BC	Location: Lumby Remove priority invasive plants and restore impacted areas of the Salmon Trails in close proximity to Bessette and Duteau Creeks. Regionally appropriate native vegetation will be planted following removal of invasives. Newly established native plant communities will contribute to improving water quality by supporting riparian and downstream ecosystem health, reducing runoff and erosion, and filtering out excess nutrients.	\$4125.00	65.42	Recommended for funding
Sub-total: Projects recommended for funding		\$34,645.89		
Blumen Fields Flower Farm	Location: Enderby – Ashton Creek We would like to purchase an industrial composter to replace the two currently unmanaged compost pits on the property. We generate a lot of compost and would like it to be a more environmentally sound practice.	\$11,000.00 ²	59.99	Not recommended due to low score
Maca Ranch	Location: Chase Turtle Valley Create secure grazing fields and implement multi-species rotational grazing to prevent livestock from spending the majority of their grazing time on fields nearest Chum Creek, reducing nutrient runoff. By improving fencing and waterers, we enhance soil health, promote sustainable farming practices, and boost the ecosystem resilience, achieving better nutrient management on our farm.	\$10,600.00	58.84	Not recommended due to low score
Chris West	Location: Tappen Shuswap West Lavender will be utilizing 2025 to install fencing and planting lavender fields.	\$45,000.00	47.70	Not recommended due to low score
Fre-da-ro Farm	Location: Enderby – Grindrod			Committee did not review due to incomplete application
Lakeland Farms	Location: Salmon Arm			Committee did not review due to ineligibility
Spa Hills Compost	Location: Salmon Valley			Committee did not review due to ineligibility

Lindsay suggested that staff can promote the Environmental Farm Plan program with grant applicants as an additional source of funding and support.

² The applicant's project budget notes that the purchase of the composter would cost \$11,000 USD (not Canadian \$).

Agenda item	Time
Old business – draft mtg summary for information	10:00

Next steps, next meeting

Alex explained that the next committee meeting would typically take place in November. The purpose of that meeting would be to review the Shuswap Watershed Council Water Quality Grant Program guide and prepare for the next year’s application intake. Erin commented that without a grant program budget for 2026 yet, it’s not known if the committee will need to meet. Erin requested that committee members consider any suggestions or recommendations for improving the grant program guide and bring those to the next meeting. Alex thanked everyone for their participation.

Meeting adjourned at 3:00 pm.

DRAFT

Agenda item	Time
Report from Program Managers	10:10

Program Managers' report: Financial update for third quarter, April 1st – December 31st 2024

Program	Annual budget (\$)			Q1+ Q2+Q3 actual expenses (\$)		
	Expenses	Program mgmt.	Sub-total	Expenses	Program mgmt.	Sub-total
Water Quality Monitoring Program						
Shuswap Water Monitoring Group	0	6637.50	6637.50	0	3098.33	3098.33
Water monitoring expenses	26,209.00	2025.00	28,234.00	24,191.99	1710.00	25,901.99
Annual Water Quality Report	6850.00	5400.00	12,250.00	7570.69	4860.00	12,430.69
Water Quality Protection Program						
Water Protection Advisory Committee	400.00	5050.00	5450.00	0	2550.00	2550.00
Water Quality Grant Program	115,421.00	8062.50	123,483.50	42,270.06	5795.00	48,065.06
Wetland Strategy	4000.00	6462.50	10,462.50	0	9096.67	9096.67
Climate change impact study (with TRU)	5000.00	675	5675.00	5000.00	585.00	5585.00
Zebra & Quagga Mussel Prevention Program						
Education and outreach campaigns	27,432.00	7425.00	34,857.00	27,744.05	7605.00	35,349.05
Safe Recreation Program						
Safety campaigns	9480.00	3712.50	13,192.50	8618.99	2835.00	11,453.99
Communications, Public Engagement, & Advocacy						
Communications collateral	225.00	3475.00	3700.00	1763.00	3150.00	4913.00
Public engagement and media	2500.00	10,587.50	13,087.50	781.01	10,720.00	11,501.01
Advocacy	0	2700.00	2700.00	0	2295.00	2295.00
Administration						
Council meetings	1850.00	14,825.00	16,675.00	758.01	11,101.67	11,859.68
Administration (budgeting, staff liaise with chair and vice chair, membership and governance, etc.)	0	3693.75	3693.75	0	4585.00	4585.00
Financial administration and fund development	0	19,612.50	19,612.50	0	12,315.00	12,315.00
Sub-total expenses	199,367.00	100,343.75	299,710.75	118,697.80	82,301.67	200,999.47
Surplus			15,250.25			
Total budget for 2024-25			314,961.00			

Agenda item	Time
Report from Program Managers	10:10

Program Managers’ Report: Program Operations Update

Erin Vieira and Alex de Chantal provided an update on work completed since the last Council meeting in December:

- The SWC Water Quality Grant Program is providing funding to six water protection projects on five farms in the Shuswap watershed. Five out of the six projects are complete, project reports have been received by staff, and grant payments have been issued. The remaining project will be complete by March 31st, 2025.
- The Water Quality Grant Program was open for applications December 1st 2024 to January 31st 2025. The grant program was advertised locally, with up to \$45,000 available. A comprehensive program guide and application templates were available on the SWC website to prospective applicants.
- The Water Protection Advisory Committee met on February 20th to review the Water Quality Grant applications. The meeting was well attended and there was a thorough discussion on the grant applications received. The committee is recommending five projects for grant funding from the SWC, for a total grant budget in 2025 of \$34,645.89. Final grant approval is awarded by the Council and is subject to site visits by staff.
- The Fraser Basin Council (staff) have finalized a contribution agreement with the Canada Water Agency for a \$170,000 grant on behalf of the Shuswap Watershed Council. The funding will be reflected in the fourth quarter statement (January 1st – March 31st 2025).
- Early-detection monitoring for invasive mussels in the Shuswap watershed wrapped up late fall by the Columbia Shuswap Invasive Species Society (CSISS). The CSISS receives funding from SWC for this work. All samples tested negative for invasive mussels (i.e., no mussels were found in any samples from the Shuswap watershed).
- Program Manager Erin Vieira participated in a Provincial Invasive Animals working group meeting in early February. Updates were shared from the Province of BC regarding the Watercraft Inspection Program. A 2024 summary report from the Province can be found [here](#). All meeting attendees from across the Province also shared updates on their monitoring programs and educational prevention campaigns.
- Program Manager Erin Vieira and SWC Chair Rhona Martin presented to the ProBus Club of Salmon Arm in early February. It was a positive meeting with good discussion and feedback.
- Fraser Basin Council submitted an application for funding to the Watershed Security Fund of BC on behalf of the Shuswap Watershed Council. Staff expect to receive notice in May.
- Staff are applying for grants-in-aid and discretionary funding from local governments within the Shuswap watershed
- Staff have and continue to work on recruiting potential new members to fulfill the SWC membership as defined in the new Terms of Reference.

Agenda item	Time
Report from Program Managers	10:10

Fund Development update

Provincial Watershed Security Fund

In December, staff submitted an application for funding to the new Provincial Watershed Security Fund. The following is a break-down of the funding request for 2025 and 2026:

Work plan / expense item ³	2025-26	2026-27	Sub-total
<u>Project management</u>			
Watershed collaboration, planning and governance	\$32,500	\$32,500	\$65,000
Watershed and ecosystem restoration	\$15,000	\$15,000	\$30,000
Water monitoring and assessment	\$20,500	\$20,500	\$41,000
Water and land-based learning and knowledge sharing	\$30,000	\$30,000	\$60,000
<u>Other expenses</u>			
Water Quality Grant Program	\$50,000	\$50,000	\$100,000
Research and public education campaigns	\$24,000	\$24,000	\$48,000
Community monitoring program	\$13,000	\$13,000	\$26,000
<u>Engagement</u>			
Honorariums for First Nations; travel expenses	\$5,000	\$5,000	\$10,000
<u>Administration</u>			
Administration	\$10,000	\$10,000	\$20,000
TOTAL expenses			\$400,000

Staff anticipate hearing a response from the fund administrators in May. The funding would support the Shuswap Watershed Council until March 31st, 2027.

Local Government and First Nations Government Funds

Staff are working on a comprehensive funding request to Shuswap-area local governments for 2025-26. Staff intend to apply for the following:

- Grant-in-aid from the Columbia Shuswap Regional District, Areas C, D, E, F and G
- Discretionary funding from the Regional District of North Okanagan, Areas D, E, F
- Renew the contribution agreement with the Thompson-Nicola Regional District
- Renew the contribution agreement with Adams Lake Indian Band
- Seek a contribution agreement with the District of Sicamous
- Seek a contribution agreement with the City of Salmon Arm.

Funding will be requested to support monitoring, research, reporting, education, and advocacy. To-date, none of these requests have been submitted. Staff aim to submit these requests this spring.

³ Selected from eligible activities as defined in the Watershed Security Fund Program Guide

Agenda item	Time
New business: Water Quality Grant Program	11:00

Background

The purpose of the Shuswap Watershed Council Water Quality Grant Program is to protect water quality in the Shuswap by minimizing and mitigating nutrient-loading from the landscape to surface waters. The grant program provides financial assistance to farms and other large land holdings for projects that improve nutrient management and soil health, and reduce the amount of nutrients that wash off or leach out of soils into nearby creeks, rivers and lakes within the Shuswap watershed. By retaining nutrients in soils, and preventing their movement to nearby watercourses, a win-win situation is created for farms and for water quality.

\$45,000 is available in the 2025 Water Quality Grant Program budget. The grant program opened for applications on December 1st 2024 and closed on January 31st 2025. Staff promoted the grant program across the region through editorials, advertisements, e-mail newsletters, and social media; applications were invited by the deadline of January 31st. A comprehensive grant program guide – including eligibility criteria, application templates, evaluation procedures, and terms and payments of grants – was posted on the SWC website to assist prospective grant applicants.

Staff received eleven applications by the deadline, worth a total ask of \$146,246 – an amount that far exceeds the total budget available. Staff performed an initial screen of the applications to ensure that they were complete and met eligibility criteria. The applications were then reviewed by the members of the SWC Water Protection Advisory Committee (WPAC).

Recommendations

The WPAC met on February 20th to review the grant applications. A pre-determined scoring matrix was used to assign scores to all the eligible applications. The recommendations are presented below. (Note: this is the same table that is included in the WPAC draft meeting summary on pages 18-19 of this agenda package).

Applicant	Project summary ⁴	Funding request from SWC	Score (max 100)	Committee recommendation
Trinity Dairies	Location: Enderby – Ashton Creek To purchase and install an FM06 Krohne liquid manure flow meter on our liquid manure spreading tools to greatly improve the accuracy of our liquid manure application rates on our crop land.	\$7740.82	89.81	Recommended for funding
Westwold View Farms Ltd.	Location: Westwold To purchase GPS upgrades for manure management to increase accuracy and efficiency while utilizing our valuable manure assets. By utilizing our manure, we will contribute to the quality of our farm management and positive contribute to no-till practice we have already implemented on farm.	\$5549.00	86.26	Recommended for funding

⁴ Project summary is copied and pasted from the applications.

Agenda item	Time
New business: Water Quality Grant Program	11:00

Owendale Farms Ltd.	Location: Lumby To build concrete composting bunkers to store and break down used bedding from a livestock bedding pack barn. The facility will take raw used bedding and allow time and mechanical mixing to turn it into compost to be used on farm for a soil enhancer for the heavy clay soils. This will help with water retention and nutrient loss. The material will be stored and composted in an enclosed space.	\$12,721.07	73.40	Recommended for funding
Michele Roane	Location: Scotch Creek To purchase and install automatic livestock waterers to keep livestock away from creek; to purchase and install small section of cross fencing and allow rotational grazing and keep animals out of creek during runoff periods; purchase seed and plant three acres of cover cropping to improve overall soil health, prevent erosion and allow for future rotational grazing.	\$4510.00	66.53	Recommended for funding
Invasive Species Council of BC	Location: Lumby Remove priority invasive plants and restore impacted areas of the Salmon Trails in close proximity to Bessette and Duteau Creeks. Regionally appropriate native vegetation will be planted following removal of invasives. Newly established native plant communities will contribute to improving water quality by supporting riparian and downstream ecosystem health, reducing runoff and erosion, and filtering out excess nutrients.	\$4125.00	65.42	Recommended for funding
Sub-total: Projects recommended for funding		\$34,645.89		
Blumen Fields Flower Farm	Location: Enderby – Ashton Creek We would like to purchase an industrial composter to replace the two currently unmanaged compost pits on the property. We generate a lot of compost and would like it to be a more environmentally sound practice.	\$11,000.00 ⁵	59.99	Not recommended due to low score

⁵ The applicant's project budget notes that the purchase of the composter would cost \$11,000 USD (not Canadian \$).

Agenda item	Time
New business: Water Quality Grant Program	11:00

Maca Ranch	Location: Chase Turtle Valley Create secure grazing fields and implement multi-species rotational grazing to prevent livestock from spending the majority of their grazing time on fields nearest Chum Creek, reducing nutrient runoff. By improving fencing and waterers, we enhance soil health, promote sustainable farming practices, and boost the ecosystem resilience, achieving better nutrient management on our farm.	\$10,600.00	58.84	Not recommended due to low score
Chris West	Location: Tappen Shuswap West Lavender will be utilizing 2025 to install fencing and planting lavender fields.	\$45,000.00	47.70	Not recommended due to low score
Fre-da-ro Farm	Location: Enderby – Grindrod			Committee did not review due to incomplete application
Lakeland Farms	Location: Salmon Arm			Committee did not review due to ineligibility
Spa Hills Compost	Location: Salmon Valley			Committee did not review due to ineligibility

In summary, the WPAC recommends the top five listed projects worth a total ask of \$34,645.89 in grant funding. Next steps will include staff conducting site visits to the successful grant applicants and preparing Contribution Agreements between the SWC (c/o Fraser Basin Council) and the grant recipients.

Agenda item	Time
New business: SWC membership	11:30

Shuswap Watershed Council membership

A revised Terms of Reference (TOR) for the Shuswap Watershed Council was approved at the December 11th 2024 SWC meeting, to take effect April 1st 2025. The TOR outline the SWC purpose, role, membership, administration, decision making, and more.

The current Terms of Reference will end on March 31st 2025. The new Council membership effective April 1st 2025 is as follows:

Article 4. Shuswap Watershed Council Membership

The SWC is comprised of up to 19 members with interests and perspectives from a range of sectors:

Local government (municipalities and regional districts)	up to 6
First Nations	up to 3
Provincial government	up to 3 ⁶
Community representatives (public/civil society)	up to 3
Science/research/academia	up to 2
Agriculture sector	1
Youth ⁷	1

The table below describes the people already appointed for their new term effective April 1st 2025; people that have expressed interest in extending their term; and people whose terms are coming to an end on March 31st 2025. The table also illustrates vacant seats in the SWC membership.

Name	Perspective / organization	End of term	New term
David Lepsoe	Local government – Thompson-Nicola Regional District, Village of Chase	Term ends March 31 st	Undetermined
Stephen Karpuk	Local government – Thompson-Nicola Regional District, City of Kamloops	Term ends March 31 st	Undetermined
Pam Beech	Local government – District of Sicamous	Term ends March 31 st	Would like to renew
Debbie Cannon	Local government – City of Salmon Arm	Term ends March 31 st	Undetermined
Brian Schreiner	Local government – Regional District of North Okanagan, City of Enderby	Term ends March 31 st	Would like to renew
Rick Fairbairn	Local government – Regional District of North Okanagan, Area D	Term ends March 31 st	Undetermined
Cliff Arnouse	First Nations – Adams Lake Indian Band	Term ends March 31 st	Undetermined
Robyn Laubman	First Nations – Splitsin te Secwepemc	Term ends March 31 st	Undetermined
Vacant	First Nations		April 1 st 2025 - ?
Diane Sutherland	Provincial government – BC Ministry of Environment & Parks		April 1 st 2025 – March 31 st 2027
Lindsay Benbow	Provincial government – BC Ministry of Agriculture & Food		April 1 st 2025 – March 31 st 2026
Jeff Nitychoruk	Provincial government – BC Ministry of Water, Lands & Resource Stewardship		April 1 st 2025 – March 31 st 2028
Kelly Chiatto	Provincial government – BC Ministry of	Term ends March 31 st	Not renewing

⁶ Ideally, one member from each of the following: BC Ministry of Environment & Parks, BC Ministry of Agriculture & Food, and BC Ministry of Water, Land & Resource Stewardship

⁷ Youth is defined as a person between 19 – 30 years of age

Agenda item	Time
New business: SWC membership	11:30

	Forests		
Rhona Martin	Community representative		April 1 st 2025 – March 31 st 2028
Erik Kok	Community representative		April 1 st 2025 – March 31 st 2026
Kimm Magill-Hofmann	Community representative		April 1 st 2025 – March 31 st 2027
Megan Ludwig	Science/research/academia		April 1 st 2025 – March 31 st 2028
Daniel Selbie	Science/research/academia		April 1 st 2025 – March 31 st 2028
Phil Owen	Agriculture sector		April 1 st 2025 – March 31 st 2028
Vacant	Youth		April 1 st 2025 – March 31 st 2027

The Terms of Reference describe how people are recruited and appointed to the SWC:

Article 4.1 Recruiting and appointing members to the SWC

The SWC will seek to fulfill the membership in Article 4 as follows:

- Members from local government and First Nations may be elected officials or staff
 - An official appointment letter is not required, but will be accepted (i.e., an official appointment is at the discretion of the organization)
- Members from Provincial government are staff, ideally working in the Shuswap watershed or southern interior of BC
- Community representatives and the youth representative are appointed to the SWC through a process of evaluating Expressions of Interest
- The current membership will discuss potential new members before they are appointed.

The full Terms of Reference (version 7 effective April 1st 2025) can be read on the SWC website [here](#).

Agenda item	Time
Next meeting	12:00

Next meeting

The next meeting of the Shuswap Watershed Council will be on June 11th, approximately 9:30 am – 12:00 pm, at Salmon Arm City Hall in Room 100. The address for City Hall is 500 2nd Avenue NE, Salmon Arm BC.

The following meeting will be on September 10th, approximately 9:30 am – 12:00 pm, location is to be determined.