



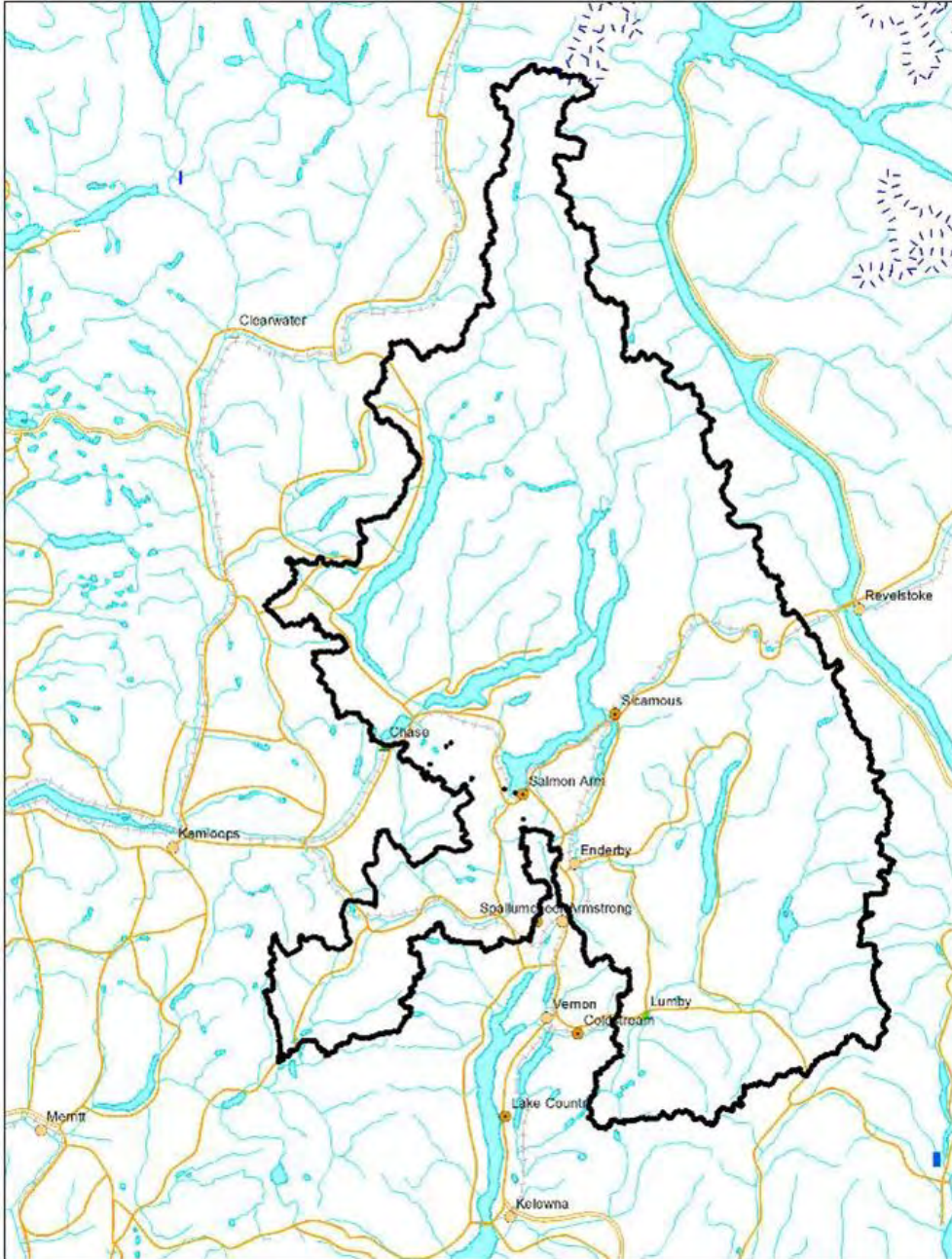
Water Quality Grant Program

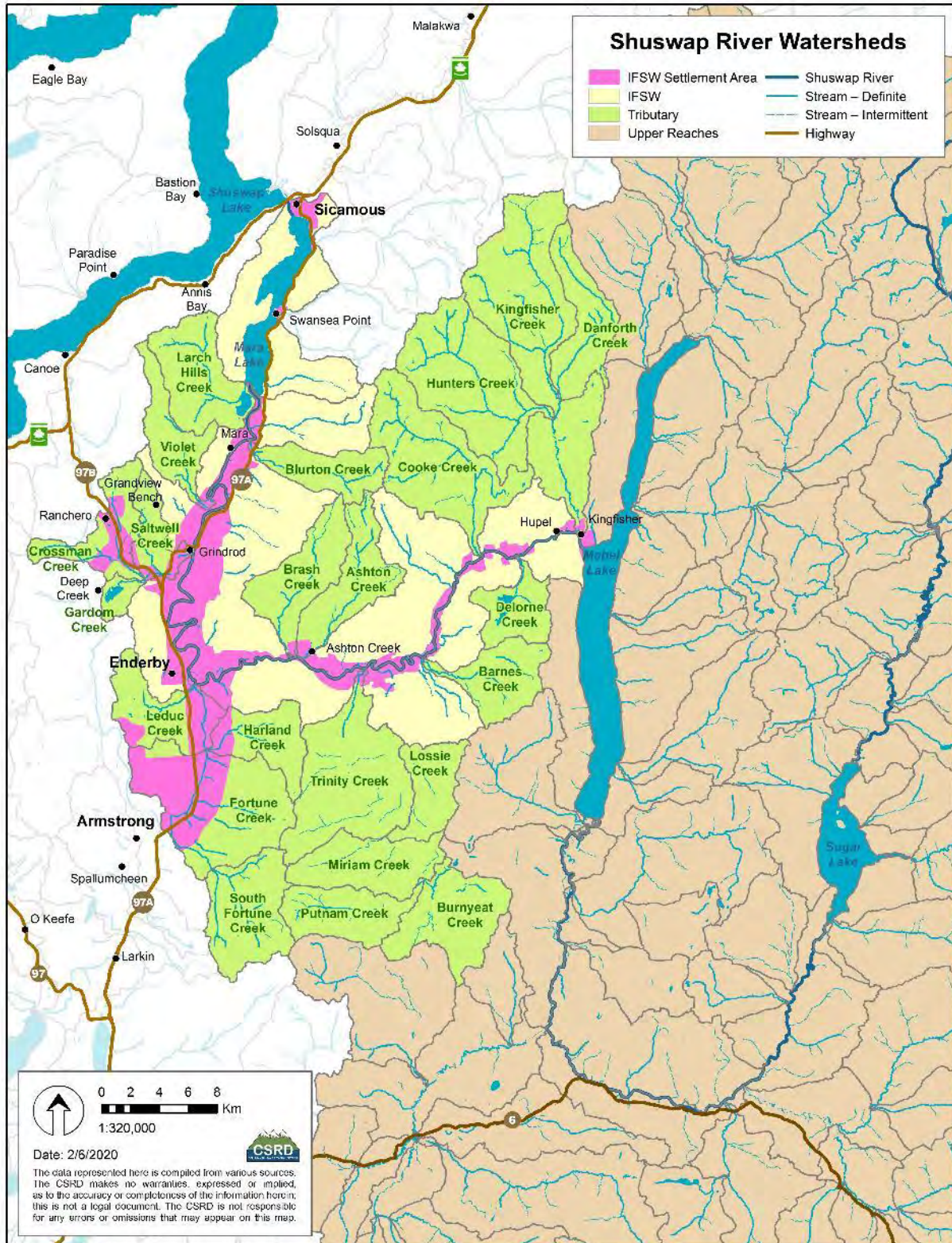
Application Form Template for 2024-25 intake

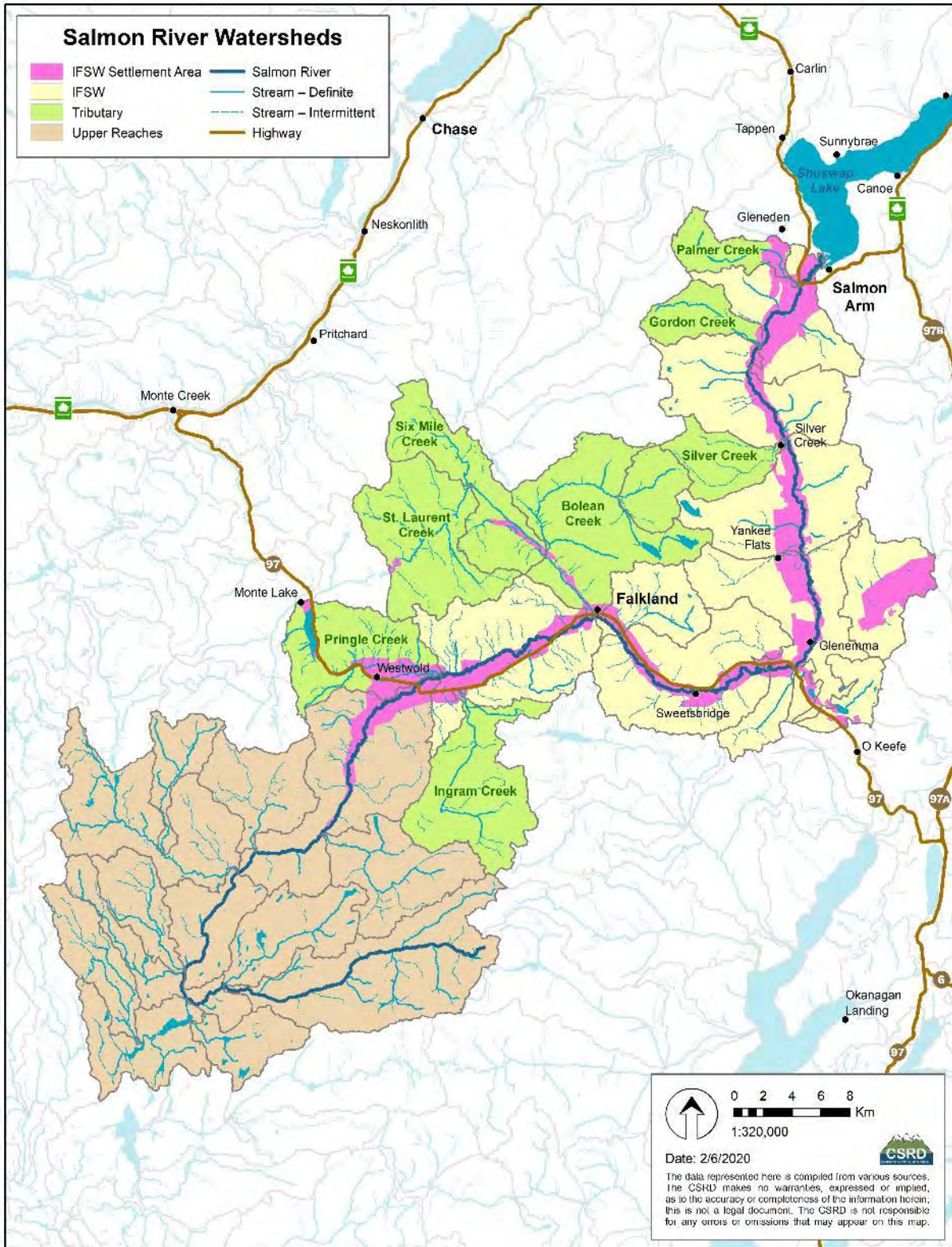
Intake period: December 1st 2024 – January 31st 2025

Appendix 1 – Maps

Shuswap Watershed. Applicants can also use this online [Mapping Tool](#) to find out if your property is in the watershed.







Appendix 2 – Standard rates for in-kind contributions

In-kind contributions are labour, materials and supplies, or use of equipment that the applicant owns and provides. When completing your application and final report, you must use the following standardized rates.

Labour – all found including employer costs, payroll loading

- \$25/hour

Material and supplies

- At cost or fair market value
- Proof of value may be sought by program staff.

Equipment – all found including operator cost, fuel, insurance

- Excavator - \$120/hour
- Tractor with loader, or loader - \$100/hour
- Dozer - \$80/hour
- Backhoe - \$80/hour
- Skid-steer - \$85/hour
- Flat deck trailer - \$50/hour
- Chainsaw - \$30/hour.

Appendix 4 – Application form template

Applicants are encouraged to use the online application form. This form is provided as a template only.

Section 1 – Applicant Information

Organization or business name (if applicable):

Applicant's full name:

Applicant's job title (if applicable):

Mailing address:

E-mail address:

Phone number:

Please describe the property where your proposal is located. What sort of land use is it? Is it cultivated agricultural land? Are there any livestock? Is there a wetland on the property, or a stream or river through or adjacent to the property?

Do you wish your application to be made anonymous by staff?

No Yes

If so, staff will remove your name and address from your application for the review process (your identity will therefore be anonymous to the review committee and to the members of the Shuswap Watershed Council). However, applicants should keep in mind that submitting a map of their project is required and that this may compromise anonymity, and if a grant is awarded the applicant's name and project details will be published.

Section 2 – Project Information

Project title:

Brief project summary (Max. 80 words):

Location of the project (physical address, Google Maps link, or latitude/longitude). If you prefer, send a map to evieira@fraserbasin.ca.

Do you own or have rights to the land where your proposal is located? If not, what permission or authorization is required for you to complete the project? A letter of support from First Nations may be required.

Project goals – what is/are the goals you are trying to achieve? Does it align with the SWC grant program objective? (Approximately one paragraph)

SWC's grant program objective: to provide financial support for projects and new management practices in the Shuswap watershed that improve nutrient retention on the land and in the soil so that less phosphorus flows into Shuswap and Mara Lakes.

Project description – describe what you intend to do, including methods and timelines: (Max two paragraphs)

Project outcomes or deliverables – what will be the result at the end of the project?

How does the project improve water quality? How does the project improve soil health, thereby improving soil capacity to store and cycle water and nutrients?

Project longevity – how will you ensure that the benefits of the project last into the future?

Does your proposal involve work in or around water? What permits or authorizations might your proposed project require you to have before work can begin? Can you work within the timelines of receiving any required permits or authorizations?

Does your project require any work to be done by a Qualified Environmental Professional (QEP)? If so, please briefly describe.

Is any part of your project related to compliance and enforcement action?

Section 3 – Project Budget

The SWC will fund a maximum of 50% of applicants’ project costs, the remainder must come from other sources which can be cash and/or in-kind contributions.

Please provide a detailed project budget and include at least two quotes for purchases and/or expenses over \$2,500. Excel budget templates can be found on the SWC website [here](#). Fill out the following tables with as much information as possible, add more rows as needed.

Table 1. Project Revenue

PROJECT REVENUE:	SWC grant request (\$)	Other cash (\$)	In-kind* (\$)	Source of other cash	Other cash secured? (Yes/No)	Source of in-kind	Value (\$) of in-kind (i.e., rate or price and number of hours or units)
<i>Example:</i>	18,000						
		15,000		ABC Foundation	Yes		
			4,800			Privately owned heavy equipment (tractor)	\$120/hr x 40 hrs
<i>(Your application starts here):</i>							
Subtotals							
Total revenue							

Table 2. Project expenses

PROJECT EXPENSES	SWC grant request (\$)	Other cash (\$)	In-kind* (\$)	Description – including number of units or hours, and rates or cost per unit/hour
<i>Example:</i>				
<i>Labour</i>	<i>2,000</i>			
<i>Materials/supplies</i>	<i>12,000</i>	<i>15,000</i>		
<i>Equipment</i>	<i>4,000</i>		<i>4800</i>	
<i>(Your application starts here):</i>				
Labour				
Materials/supplies				
Equipment				
Capital purchases				
Professional fees (e.g., QEP, biologist, etc.)				
Other (specify in cells below)				
Subtotals				
Total expenses				

Additional notes about project revenue and/or project expenses (optional):

Section 4 – Other information

Provide any other information about the project that you want to be evaluated by the Shuswap Watershed Council (e.g., collaboration with other parties, building on past projects, etc.):

Acknowledgement

By applying, applicants agree to be bound by the terms and conditions of this granting program. If a grant is issued, the successful applicant will be bound by and comply with the terms and conditions contained in the agreement which will constitute the full and complete agreement between the parties.

Application checklist

Please ensure your application is complete with the following:

- Application form including project budget
- Map of project location, if required
- Letter(s) of support, if required

Additionally, applicants should verify timelines for receiving any required permits or authorizations from the Provincial or Federal government.